

Weekly Building Check List for Demolition Value Buildings

Indicate below completed or N/A (needs attention)

Interior				
	Structure name/ID # : _____			
Month: _____	Week 1 _____	Week 2 _____	Week 3 _____	Week 4 _____
Basement and attic spaces free of water intrusion				
Lights/light bulbs are in working order				
Check exit sign lights and battery packs				
Check for pest infestation				
Make sure there are no signs of water damage in ceilings and walls				
Make sure there is no excess humidity and/or extreme dampness				
Sump/water pumps are in working order, clear pit if needed				
Check emergency lighting and battery packs				
Make sure there are no signs of vagrancy				
Check all restrooms for any issues				
Winterized; water shut off, supply lines drained, anti-freeze poured in sink p-traps and toilets or cleared of water				
Above items completed by inspector: <u>Initials</u>				
Exterior				
	Week 1 _____	Week 2 _____	Week 3 _____	Week 4 _____
All Entrance Doors are secured and not vandalized				
All exterior windows are secured and unbroken				
Check exterior for graffiti/vandalism				
Outdoor HVAC equipment is undamaged and accounted for				
General site free of large trash items				
Gutters and down spouts in place and functional				
From ground view; no missing roof shingles or roof damage				
No overgrown vegetation around building				
No evidence of pest intrusion				
Lawn mowed if necessary				
Exterior lights/security lighting are functioning				
Winterized; water shut off, supply lines drained, anti-freeze poured in sink p-traps and toilets or cleared of water				
Above items completed by inspector: <u>Initials</u>				

If any item is not completed or needs attention, please use this space below to describe the condition and the corrective action(s) needed: