

Grant to Archdiocesan Parishes and Schools  
July 2020

**Background**

In March, the Archdiocese communicated that it was going to provide \$4 million in financial assistance to parishes, school and organizations. The assistance would be allocated to each location based on their monthly health invoice. It was originally planned to be allocated in May. However, due to the Paycheck Protection Program most parishes were provided funds to stabilize payroll through June. Therefore, we have moved this assistance to July.

**Who will receive the grant?**

Each parish, school and organization that receives health and benefit invoice for the month of July will automatically receive the grant. There is no application. The grant is intended to further provide financial stability to participating organizations as we move into the summer months and still struggling in our response to COVID19 pandemic.

**How is this grant possible?**

The grant is made possible as a result of an operating surplus in the Archdiocesan Health Trust. The Archbishop of Baltimore has decided that the best use of this surplus is to help provide financial stability to the participating employers in the plan.

**What actions should a location do to record the grant?**

The value of the grant is total amount of the Health column on your July invoice. It includes both Lay health, dental and vision and Priest health, dental and vision.

You should record the health and benefit bill as you always do. There should not be any changes to payroll withholdings as the health invoice is still due. In other words, the grant is based on the amount of the health bill. It isn't actually the health bill.

**Recording Option #1**

- If you pay the full amount of your health and benefit bill for July – The Department of Fiscal Services will issue a check to your location in the amount equal to the health column.
- When you deposit this check the deposit code should be account 4810 – Archdiocesan Grant Income

**Recording Option #2 (Preferred option as it creates less work for everyone)**

- If you prefer to short pay the health and benefit bill for July by the portion of the July health enter in the bill as you usually do except do not include the health portion of the bill.
- Pay the bill as normal which has been reduced by the amount of the July health
- For the month of July record a JE to recognize the grant. The journal entry will be the values of the July health column
  - Debit account 5530 Lay Medical Insurance or 5272 if you are a school
  - Credit account 4810 – Archdiocesan Grant Income

Contact your regional controller if you have any questions.